# NNSY C109 IT & CYBERSECURITY OFFICE

If you are interested in being considered for one of the positions listed below, provide detailed information on your job experience related to the position listed below.

There may or may not be an opening in the positions listed below. Resume could be used to fill other positions.

**WIN/IIS/WEBAPP** SUBJECT LINE SHOULD READ: **109.14 IT Specialist Resume Consideration**
- Load Balancer appliances and associated software, F5 BIGIP
- SharePoint
- Equipment and system software downtime resolution and prevention
- System recovery
- Patching, log monitoring, IAVMs, and STIG
- Lifecycle Management
- Network Monitor, Solar Winds, SCCM, SCOM, Splunk, VMWare
- Group policy

**IT REQUIREMENTS** SUBJECT LINE SHOULD READ: **109.34 IT Specialist Resume Consideration**
- IT Procurement Requests
- Experience using NAV-ITAS
- Contract packages for IT Services, Hardware, Software, and Subscriptions
- Funds administrator for IT procurements
- Software License inventory management
- Clinger-Cohen Act/Title 40 knowledge
- Coordinate procurement to meet information assurance and information security requirements

**BUDGET/CONTRACT SUPPORT** SUBJECT LINE SHOULD READ: **109.31 IT Specialist Resume Consideration**
- Analysis for budget preparation and submission
- Advisor for IT acquisition and manage project finances
- Annual phasing of budget
- Processing of acquisition documents
- IT procurement approval process
- Capital planning for large projects

**IT INNOVATIONS** SUBJECT LINE SHOULD READ: **109.35 IT Specialist Resume Consideration**
- Study, research, and test new/emerging IT plus development of program plan
- Innovation and modernization of current system
- Interactions with other groups
- Troubleshooting
- Lifecycle management
- Application/Web Development
- Power Apps/Power BI
- Develop/revise operating procedures

All resumes should show the following if applicable:
- Overall knowledge of DoD, DoN, OPNAV, & NAVSEA standards, regulations, policies & procedures
- CSWF certifications and/or qualifications
- IT Education

Please send resume to NNSYITJOBS@US.NAVY.MIL